

**GREENDALE PUBLIC LIBRARY
BOARD OF TRUSTEES**

MINUTES

DATE: December 9, 2009

Present: Cooley, Lubing, Mares, Taylor.

Also Present: Gary Warren Niebuhr, Library Director

Noelle Joers-Yanisch, Resident

Todd Michaels, Village Manager (arrived at 8:15 and departed at 8:30 a.m.)

President Mares called the meeting of the Greendale Public Library Board of Trustees to order at 8:05 a.m. in the Community Room of the Multipurpose Building.

Library Director Niebuhr stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

MINUTES

Trustee Cooley moved, Trustee Lubing seconded approval of the November 11, 2009, minutes.

Ayes: Cooley, Lubing, Mares, Taylor.

Noes: None.

VOUCHERS

Trustee Lubing moved, Trustee Taylor seconded approval of the vouchers for November, 2009, in the amount of \$7,084.60.

Ayes: Cooley, Lubing, Mares, Taylor.

Noes: None.

REVENUES

Noted.

CLERK TREASURER'S REPORT

None received. A discussion was held on the end of the year status of the budget and the expected overage in the Part Time salaries account.

CITIZEN'S COMMENTS

None.

UNFINISHED BUSINESS

Trustee Taylor moved, Trustee Cooley seconded, a motion to approve the 2010 budget as presented.

President Mares read an email received from Trustee Hughes regarding the potential costs of retiree benefits. The Board and the Village Manager had a discussion on the potential future costs. Trustee Cooley asked the Manager about the 2010 increases in the Health and Life Insurance lines of the budget. The Manager reported that the most likely reason for these increases was inclusion of the cost of any potential retirement.

Ayes: Cooley, Lubing, Mares, Taylor.
Noes: None.

NEW BUSINESS

A discussion was held on the day, date and time of the Library Board meetings. No changes were made to the current day, date or time.

The Director reported on the status of the Librarians Subcommittee of the Ad Hoc Committee for Budget Planning. The first meeting is scheduled for December 15th with an agenda that was reviewed by the Board.

The Board discussed a request from Bill Eggener, 2010 Census Recruiting Assistant, to set up a small table and chair at our entry way to make library users aware of the Census Bureau employment opportunities. The Board directed the Director to enforce the existing Library Board Exhibits, Posting and Solicitation Policy.

The Director presented the MCFLS Per Circ Rates and Cost For West Milwaukee Residents (10/01/08-09/30/09) report. This report shows that the per circulation cost in Milwaukee County range from a high of \$3.38 (City of Milwaukee) to \$1.74 (St. Francis). Greendale's rate is \$1.76, the second lowest. A low per circulation rate is driven by less staff, lower salaries and a higher level of business than other libraries.

The 2010 Library Plan was presented. Trustee Cooley asked that the plan be paginated. Trustee Cooley asked for an executive summary of the plan highlighting the changes. The Director indicated where the changes are located in the document.

Trustee Cooley moved, Trustee Taylor seconded, approval of the 2010 Library Plan as presented.

Ayes: Cooley, Lubing, Mares, Taylor.
Noes: None.

CORRESPONDENCE

None.

PRESIDENT'S REPORT

None.

DIRECTOR'S REPORT

As presented. Trustee Cooley asked about the Activities Report. President Mares expressed her pleasure at seeing the developing relationship between the Library and Trimborn Farms especially regarding the potential Village wide art event.

GREENDALE PUBLIC LIBRARY FOUNDATION, INC., MONTHLY REPORT

A discussion was held on the success of A Dickens's of a Christmas event. Trustee Taylor announced the Kiwanis have selected January 31st as the Pancake Breakfast date.

CALENDAR

None.

DISCUSSION

None.

ADJOURNMENT

The meeting adjourned at 9:15 a. m.

Respectfully submitted,
Gary Warren Niebuhr
Library Director

Dec. 9: Review of Library Plan; Jan. 13: Library Director Review & Review of Library Board Policies; Feb. 10: Open; March 10: Annual Report; April 14: Open; May 12: Open; June 9: General Budget Review & Director Mid-Year Review; July 14: Elections and Second Budget Review; Aug. 11: Third Budget Review; Sept. 8: Third Quarter Review of the Library Director; Budget to Village Manager; Oct. 13: Budget to Village Board; Nov. 10: Joint Meeting with Foundation Board officers;