

**GREENDALE PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**MINUTES**

**DATE: November 11, 2009**

Present: Chadwick (left at 9:00 a.m.), Cooley, Hegge, Lubing, Mares.  
Also Present: Gary Warren Niebuhr, Library Director  
Laura Wilcox, Greendale Public Library Foundation, Inc. (left at 8:15 a.m.)  
Trustee Hughes arrived at 8:20 a.m. and left at 9:00 a.m.

President Mares called the meeting of the Greendale Public Library Board of Trustees to order at 8:05 a.m. in the Community Room of the Multipurpose Building.

Library Director Niebuhr stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

**MINUTES**

Trustee Cooley moved, Trustee Lubing seconded approval of the September 9, 2009, minutes.

Ayes: Chadwick, Cooley, Hegge, Lubing, Mares.  
Noes: None.

Trustee Cooley moved, Trustee Hegge seconded approval of the October 10, 2009, minutes with a correction of the word "consultation" to "consultant" under Strategic Plan.

Ayes: Chadwick, Cooley, Hegge, Lubing, Mares.  
Noes: None.

**VOUCHERS**

Trustee Cooley moved, Trustee Lubing seconded approval of the vouchers for October, 2009, in the amount of \$6,777.61.

Ayes: Chadwick, Cooley, Hegge, Lubing, Mares.  
Noes: None.

**REVENUES**

Noted.

**CLERK TREASURER'S REPORT**

None received.

**CITIZEN'S COMMENTS**

Greendale Public Library Foundation, Inc., board member Laura Wilcox was introduced to the Library Board. The Director reviewed the plans for the shelving of media in the library and the use of the 2009 and 2010 Library Grant from the Foundation. President Mares suggested that the next joint meeting of the two boards be held at the time and place of the Foundation's regular meeting.

## GREENDALE PUBLIC LIBRARY FOUNDATION, INC., MONTHLY REPORT

Trustee Cooley discussed the Foundation report as presented.

### UNFINISHED BUSINESS

The Director reviewed the budget review held by the Village Board on the 19<sup>th</sup> of October. A discussion was held on future budget concerns. Trustee Hughes proposed a discussion be held with Todd Michaels and the Library Board regarding strategic planning for a future decrease in State revenue to local municipalities and the efficiencies that can be found with cooperation between the Greendale School District libraries and the public library. President Mares appointed an Ad Hoc Committee for Budget Planning to consist of herself, the Director, Trustee Hughes and Greendale Village Manager Todd Michaels. The Director will email possible dates to the members for a meeting prior to the regular December Board meeting.

### NEW BUSINESS

Trustee Cooley moved, Trustee Hegge seconded, approval of the 2010 Holiday schedule as presented.

Ayes: Chadwick, Cooley, Hegge, Hughes, Lubing, Mares.

Noes: None.

Trustee Hegge moved, Trustee Cooley seconded, a one time exemption to the Library Board's Exhibits, Posting and Solicitation Policy to allow the Greendale Historical Society to sell their items in the Library during A Dickens of a Christmas on the 4<sup>th</sup> of December.

Ayes: Chadwick, Cooley, Hegge, Hughes, Lubing, Mares.

Noes: None.

### STRATEGIC PLAN

The Board agreed to remove this from the agenda.

### CORRESPONDENCE

None.

### PRESIDENT'S REPORT

None.

### DIRECTOR'S REPORT

As presented.

### CALENDAR

None.

## DISCUSSION

None.

## ADJOURNMENT

The meeting adjourned at 9:05 a. m.

Respectfully submitted,  
Gary Warren Niebuhr  
Library Director

Dec. 9: Review of Library Plan; Jan. 13: Library Director Review & Review of Library Board Policies; Feb. 10: Open; March 10: Annual Report; April 14: Open; May 12: Open; June 9: General Budget Review & Director Mid-Year Review; July 14: Elections and Second Budget Review; Aug. 11: Third Budget Review; Sept. 8: Third Quarter Review of the Library Director; Budget to Village Manager; Oct. 13: Budget to Village Board; Nov. 10: Joint Meeting with Foundation Board officers;