

**GREENDALE PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**MINUTES**

**DATE: May 12, 2010**

Present: Chadwick, Cooley, Lubing, Mares, Taylor.  
Also Present: Gary Warren Niebuhr, Library Director  
Erin Green, Director of Business Services  
Trustee Chadwick left at 9:18 a.m.

President Mares called the meeting of the Greendale Public Library Board of Trustees to order at 8:04 a.m. in the Community Room of the Multipurpose Building.

Library Director Niebuhr stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

**MINUTES**

Trustee Taylor moved, Trustee Cooley seconded approval of the April 14, 2010, minutes.

Ayes: Chadwick, Cooley, Lubing, Mares, Taylor.  
Noes: None.

**VOUCHERS**

Trustee Lubing moved, Trustee Chadwick seconded approval of the vouchers for April, 2010, in the amount of \$10,331.38.

Ayes: Chadwick, Cooley, Lubing, Mares, Taylor.  
Noes: None.

**REVENUES**

Noted.

**CLERK TREASURER'S REPORT**

None available.

**CITIZEN'S COMMENTS**

Erin Green reported that the Community Survey was distributed to the residents.

**UNFINISHED BUSINESS**

President Mares tabled a discussion of the Librarian: Library Media Specialist position based on the emails sent by Trustee Hughes.

The Director presented on the need to hire an employee immediately due to the length of the hiring process and the potential of being with adequate staff to operate the library by August. The Director reviewed the job description for the position of Librarian: Youth Services. The Board made suggested revisions to the job description. The Board discussed its interest in hiring the Librarian: Youth Services at less than the Village 2010 Salary and Benefit Resolution Grade 8 starting salary of \$43,986. The Director voiced his opposition to this idea. The Board asked the Director to meet with Village Manager Todd Michaels to determine if a change in this salary range can be made with two other employees currently working under the established range and to survey libraries of similar size to ours to determine if they have any new hires in a similar professional position in the last six months and what the starting salary was for that new hire.

Trustee Lubing moved, Trustee Cooley seconded, a motion to permit the hiring of a Librarian: Youth Services based on the revised job description with a salary range to be determined.

Ayes: Chadwick, Cooley, Lubing, Mares, Taylor.

Noes: None.

Erin Green questioned why the Board was not proceeding with hiring a Librarian: Library Media Specialist. President Mares explained that the Board received emails from Trustee Hughes indicating that the School District was not ready to proceed with the hiring.

The Director distributed a proposal from Signature Services Group, LLC, regarding a strategic plan. The Board will review the proposal and discuss the merits at the next meeting.

#### NEW BUSINESS

Trustee Chadwick announced that the Village of Greendale will celebrate its 75th Anniversary in 2013 and that she would like to see the Library take part in the activities. She suggested that the Director should become a volunteer member of the Village's 75th Anniversary Committee.

President Mares announced that she has been appointed as a Trustee to the Milwaukee County Federated Library Board of Trustees. She has one final step to accomplish in the process before it is official.

President Mares suggested that Board members read the Milwaukee Journal Sentinel editorial "Federal conservatives and local liberals" from May 10, 2010, which deals with the new Hartford Library construction.

#### CORRESPONDENCE

None.

#### DIRECTOR'S REPORT

Noted.

#### GREENDALE PUBLIC LIBRARY FOUNDATION, INC., MONTHLY REPORT

Trustee Cooley encouraged any Trustees not already a member to become a Friend of the Library.

#### CALENDAR

Trustee Chadwick and Lubing will not be available for the June meeting.

## DISCUSSION

None.

## ADJOURNMENT

The meeting adjourned at 9:27 a. m.

Respectfully submitted,  
Gary Warren Niebuhr  
Library Director

June 9: General Budget Review & Director Mid-Year Review; July 14: Elections and Second Budget Review; Aug. 11: Third Budget Review; Sept. 8: Third Quarter Review of the Library Director; Budget to Village Manager; Oct. 13: Budget to Village Board; Nov. 10: Joint Meeting with Foundation Board officers; Dec. 8: Review of Library Plan; Jan. 12: Library Director Review & Review of Library Board Policies; Feb. 9: Open; March 9: Annual Report; April 13: Open; May 11: Open;