

**GREENDALE PUBLIC LIBRARY  
BOARD OF TRUSTEES**

**MINUTES**

**DATE: October 12, 2009**

Present: Chadwick, Cooley, Hegge, Lubing, Mares, Taylor.  
Also Present: Gary Warren Niebuhr, Library Director

President Mares called the meeting of the Greendale Public Library Board of Trustees to order at 8:05 a.m. in the Community Room of the Multipurpose Building.

Library Director Niebuhr stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

**MINUTES**

Due to delivery problems, the minutes from the September 9, 2009, meeting will be approved in November. A suggestion was made to send all the attachments to the Library Board as a .PDF beginning in November.

**VOUCHERS**

Trustee Cooley moved, Trustee Lubing seconded approval of the vouchers for September, 2009, in the amount of \$7,833.95.

Ayes: Chadwick, Cooley, Hegge, Lubing, Mares, Taylor.  
Noes: None.

A discussion was held on how the library's budget surplus is automatically transferred to the equipment replacement fund at the close of the fiscal year by the Clerk Treasurer. A discussion was held on the affects of not maintaining the average of the last three years when budgets are passed.

**REVENUES**

Noted.

**CLERK TREASURER'S REPORT**

Noted.

**CITIZEN'S COMMENTS**

None.

**UNFINISHED BUSINESS**

A motion was made by Trustee Hegge, seconded by Trustee Taylor, to approve the budget as presented for review by the Village Board.

Ayes: Chadwick, Cooley, Hegge, Lubing, Mares, Taylor.

Noes: None.

#### NEW BUSINESS

A discussion was held on the Village of Greendale Comprehensive Plan: 2010-2035 final draft. The Board requested that the Director present revisions to the Village Manager regarding the library's entry that would include issues like security and collection development.

#### STRATEGIC PLAN

The Director reported that he twice tried to contact the consultant by telephone but could only leave messages each time and received no response from his communication. President Mares will send a letter to the consultant ending the relationship between the Board and the consultant.

#### CORRESPONDENCE

None.

#### PRESIDENT'S REPORT

None.

#### DIRECTOR'S REPORT

The Director reviewed progress made with the Greendale School District's Ready by 21 committee and the grant that provided job searching aides at the Library.

#### GREENDALE PUBLIC LIBRARY FOUNDATION, INC., MONTHLY REPORT

Trustee Cooley reviewed the Wine Tasting event and the installation of the digital display screen in the Library.

#### CALENDAR

The Board invited the Greendale Public Library Foundation Board of Directors to the November meeting for an exchange of information.

#### DISCUSSION

None.

#### ADJOURNMENT

The meeting adjourned at 8:40 a. m.

Respectfully submitted,  
Gary Warren Niebuhr  
Library Director

Nov. 11: Open; Dec. 9: Joint Meeting with Foundation Board officers & Review of Long Range Plans; Jan. 13: Library Director Review & Review of Library Board Policies; Feb. 10: Open; March 10: Annual Report; April 14: Open; May 12: Open; June 9: General Budget Review & Director Mid-Year Review; July 14: Elections and Second Budget Review; Aug. 11: Third Budget Review; Sept. 8: Third Quarter Review of the Library Director; Budget to Village Manager; Oct. 13: Budget to Village Board;