

**GREENDALE PUBLIC LIBRARY
BOARD OF TRUSTEES**

MINUTES

DATE: July 21, 2010

Present: Cooley, Hegge, Lubing, Mares, Taylor.
Also Present: Gary Warren Niebuhr, Library Director
Wade Bosworth, Director of Technology, Greendale School District (left at 8:54 a.m.)
Greg Turay, Village Trustee (left at 8:54 a.m.)
Trustee Chadwick arrived at 8:10 a.m.

President Mares called the meeting of the Greendale Public Library Board of Trustees to order at 8:03 a.m. in the Community Room of the Multipurpose Building.

Library Director Niebuhr stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

MINUTES

Trustee Cooley moved, Trustee Lubing seconded approval of the May 12, 2010, minutes.

Ayes: Chadwick, Cooley, Hegge, Lubing, Mares, Taylor.
Noes: None.

Trustee Taylor moved, Trustee Lubing seconded approval of the May 25, 2010, minutes.

Ayes: Chadwick, Cooley, Hegge, Lubing, Mares, Taylor.
Noes: None.

VOUCHERS

Trustee Lubing moved, Trustee Lubing seconded approval of the vouchers for May, 2010, in the amount of \$4,687.91.

Ayes: Chadwick, Cooley, Hegge, Lubing, Mares, Taylor.
Noes: None.

Trustee Cooley moved, Trustee Taylor seconded approval of the vouchers for June, 2010, in the amount of \$4,803.16.

Ayes: Chadwick, Cooley, Hegge, Lubing, Mares, Taylor.
Noes: None.

REVENUES

Noted.

CLERK TREASURER'S REPORT

None available. President Mares asked if this could be made available to the Board and the Director said he would ask the Clerk Treasurer.

CITIZEN'S COMMENTS

None.

UNFINISHED BUSINESS

A discussion was held on the best time for the Library Board to meet. The President requested that a permanent link be made on the website so citizens could contact the President direct. The Director was asked to make a report on remote attendance by Board members. The Board agreed to leave the day, date and time the same.

Trustee Cooley moved, Trustee Lubing seconded, a motion to approve the job description for the Librarian: Library Media Specialist as presented. Trustee Cooley questioned the inclusion of the grades K-12 in the job description. Wade Bosworth and the Director spoke in favor of including the possibility in the description.

Ayes: Chadwick, Cooley, Hegge, Lubing, Mares, Taylor.

Noes: None.

President Mares reviewed the process that was used to reach the third draft of the Library Shared Services Agreement. A discussion was held on the salary and hours for the new position.

Trustee Lubing moved, Trustee Cooley seconded, a motion to approve the Library Shared Services Agreement as presented.

Ayes: Chadwick, Cooley, Hegge, Lubing, Mares, Taylor.

Noes: None.

NEW BUSINESS

The second draft of the 2011 budget was present as an informational item only.

The Board will not hold a mid-year review for the Director as no 2010 objectives were set.

Trustee Hegge moved, Trustee Taylor seconded, a motion to re-elect the existing officers for another term.

Ayes: Chadwick, Cooley, Hegge, Lubing, Mares, Taylor.

Noes: None.

CORRESPONDENCE

The correspondence as presented at the meeting was noted.

PRESIDENT'S REPORT

President Mares requested that the President's Report be re-established on the agenda. She requested that all parties be notified of Circulation and Technical Services Librarian Mary Helen Block's retirement party. She reported on the MCFLS Board's reaction to Milwaukee Public Library's failure to meet maintenance of effort.

DIRECTOR'S REPORT

Noted. The Director announced the hiring of Jennifer McNaughton as the Librarian: Youth Services.

GREENDALE PUBLIC LIBRARY FOUNDATION, INC., MONTHLY REPORT

Trustee Cooley reported on the upcoming Wine Tasting event.

CALENDAR

Nothing to report.

DISCUSSION

A discussion was held on the timing for hiring the consultant. It was agreed that this will be done when new staff is in place with a goal of conducting the long range plan session in early 2011.

ADJOURNMENT

The meeting adjourned at 9:27 a. m.

Respectfully submitted,
Gary Warren Niebuhr
Library Director

July 14: Elections and Second Budget Review; Aug. 11: Third Budget Review; Sept. 8: Third Quarter Review of the Library Director; Budget to Village Manager; Oct. 13: Budget to Village Board; Nov. 10: Joint Meeting with Foundation Board officers; Dec. 8: Review of Library Plan; Jan. 12: Library Director Review & Review of Library Board Policies; Feb. 9: Open; March 9: Annual Report; April 13: Open; May 11: Open; June 8: General Budget Review & Director Mid-Year Review;